

Oldenburg, May, 1999

INFORMATION LETTER 001-1999
to

all Owners, Managing Owners, Filing Agents and Crewing Companies operating ships under the flag of Antigua and Barbuda or employing seafarers serving on ships registered under the flag of Antigua and Barbuda.

Subject:	PERSONAL TRAINING AND SERVICE RECORD BOOK
Reference :	<ol style="list-style-type: none">1. International Convention on Standards of Training, Certification and Watchkeeping for Seafarers 78, amended 95 (STCW), Chapter I Regulations I/11 and I/14.2. Antigua and Barbuda Merchant Shipping Act3. Circular 01 001-98 of 01.08.1998 Responsibilities of Companies

STCW 95 imposes documentary requirements with which seafarers have to document their continued professional competence and companies have to ensure that documentation and data relevant to all seafarers employed on its ships are maintained and readily accessible for inspection by flag State and port State control officers.

To assist, the International Shipping Federation (ISF) has produced a PERSONAL TRAINING AND SERVICE RECORD BOOK which all seafarers can carry with them throughout their seagoing careers. This book, the design and structure of which is approved by the Department of Marine Services and Merchant Shipping Antigua and Barbuda W.I, is to ensure that seafarers and companies are assisted to meet the requirements of Regulation I/11 and I/14.

It must be emphasised, however, that companies need to continue to maintain shore based records.

Copies of the PERSONAL TRAINING AND SERVICE RECORD BOOK can be obtained from

ISF International Shipping Federation

12 Carthusian Street

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GB - LONDON EC1M 6EZ

Tel. +44 171 417 8844

Fax. +44 171 417 8877

E-mail: isf@marisec.org

**Yours Sincerely,
Department of Marine Services and Merchant Shipping
Antigua and Barbuda W.I.**

[back to menu](#)