

	GOVERNMENT OF ANTIGUA AND BARBUDA DEPARTMENT OF MARINE SERVICES AND MERCHANT SHIPPING (ADOMS) VERIFICATION OF APPLICATION DOCUMENTS	Document	FO-C14		
		Revision	03		
		Page	1 of 1		
		Reference	ARP-C01		
1. Name		2. First Name		3. Date of Birth	

Note: Please attach the completed checklist to the Application FO-C01

*Application for: Endorsement STCW GMDSS Seafarer's Book

Items to be checked (<input checked="" type="checkbox"/> where applicable)		Check1		Check2		Remarks
		Yes	No	Yes	No	
1	General					
.1	Application signed and dated by applicant/filing agent/crewing company/owner					
.2	Each document is copied on one page (size A4 or letter)					
.3	Documents are in English language or certified translation is attached					
.4	1 Photograph, passport size, recently taken, not used before (preferably in color)					
.5	Items 1-11 completed (FO-C01 Part I)					
.6	Name/Surname checked for correctness					
.7	Name is spelled according to the spelling in the passport/seaman's passport					
.8	Details of Antigua and Barbuda endorsement (if available FO-C01 Part II)					
.9	Description of national certificate (if available)					
.10	Details of watch keeping endorsement (if available)					
.11	Certificates issued by a country stated on the IMO list					
.12	Requirement(s) marked correctly (in A; B; C; D; E, FO-C01 Part III)					
.13	Items 15 and 16 completed (FO-C01 Part IV)					
.14	Schools attended completed (for officers only FO-C01 Part VI)					
.15	Check of ADOMS online database for duplicates (only by filing agent check 1)					
2	Application for the issuance of a Seafarer's Book					
.1	Copy of passport					
.2	Valid original or legalized copy of physical examination report					
.3	• Form FO-C02 completed and signed by an approved physician or					
.4	• National document in accordance with ILO No. 73					
.5	Proof of sea service (min. 6 month) (part V) or					
.6	Basic Safety Training Certificate (original or copy)					
.7	Personal data from national Seafarer's book (copy)					
.8	Confirmation that applicant will serve on a vessel under A&B flag					
.9	Name of vessel given					
3	Application for the issuance of a STCW Endorsement (All documents stated under 2 and in addition)					
.1	National CoC/endorsement, authenticity confirmed by the issuing administration					
.2	Issuing country stated on IMO list					
.3	Sea service (min. 1 year during the last 5 years) Proof available and checked					
.4	• Part V of Form FO-C01 or					
.5	• Printout of sea service records or					
.6	Alternatively proof of participation of refresher course					
.7	Qualification of Applicant sufficient for the endorsement applied for					
.8	Declaration of familiarization signed and attached for management level (FO-C13)					
4	Application for the issuance of a GMDSS Endorsement					
.1	National GMDSS-CoC/endorsement, authenticity confirmed by the issuing administration					

Check No.	Conducted by	Name (in print)	Place	Date	Result**		Initial
					positive	negative	
1	Filing Agent						
2	ADOMS Oldenburg						

CRA No.	sent by e-mail	sent by fax	Initial

* please tick where applicable

** If verification result is negative complete "Remarks" on FO C01 and return to sender;
If verification result is positive progress with endorsement process.