

	GOVERNMENT OF ANTIGUA AND BARBUDA	Document	Circ. 01-003-98
	DEPARTMENT OF MARINE SERVICES AND	Revision	02
	MERCHANT SHIPPING (ADOMS)	Page	1
	Circular 01-003-98 Authenticity of Seafarer's Documents	Reference	1. ADOMS QMS, Quality Management Manual, ARP-C02 2. STCW 1978, as amended, Reg. I/2 2. Antigua and Barbuda Merchant Shipping Act

Circular letter to:

**all companies, filing agents and crewing companies having registered their ships
under the flag of Antigua and Barbuda W.I.;**
all ships registered under the flag of Antigua and Barbuda W.I.

1. Definition

Seafarer's Documents means the documents in possession of the Seafarer and produced by the certificate-issuing Parties to the International Convention on STCW 1978, as amended, where the standards specified in the Convention have been met and on which basis the flag State Administration of Antigua and Barbuda will issue an Endorsement.

In particular, these are Certificates of Competency in accordance with STCW regulations II/1, II/2, II/3, III/1, III/2, III/3, III/6, IV/2 and VII/2, as well as Certificates in accordance with STCW regulations V/I-1, V/I-2, and VI/5.

2. Responsibilities Overview

The direct responsibilities for the Administration, the companies, filing agents and crewing companies are mainly derived from the STCW Convention:

- .1 Reg. I/9
- .2 Reg. I/10
- .3 Reg. I/14

3. Responsibilities derived from STCW Regulation I/9 and Regulation I/10

Recognizing that the verification of Certificates of Competency and Endorsements issued to seafarers is essential to prevent unlawful practices associated with the issuance of certificates. This Administration will hold responsible all companies, filing agents and crewing companies for the verification on authenticity and validity of seafarer's documents used for application of Flag State Endorsements. Companies, filing agents and crewing companies are required to ensure that:

- 1. Certificates of Competency and Endorsements produced by the national certificate-issuing Parties are counter-checked with the certificate-issuing Party on authenticity and validity of these documents.
- 2. Evidence of this procedure is given by an official statement of the certificate-issuing Parties called the **verification**. This verification is an indispensable part of the application.

4. Control

Companies shall instruct the recruiting crewing companies on the above requirements through written company procedures.

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**Department of Marine Services and Merchant Shipping
Antigua and Barbuda W.I.**

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